



WEDDINGS FAQ's

Please understand that the mansion is a bed and breakfast. Unless you purchase all of the guest rooms and the public areas there will be other guests, and possibly another function, in the mansion on the day of your event. We make every effort to provide all of our guests with a pleasant experience and we ask that you also be considerate of the rights of others.

How much notice do you need to hold a wedding at the Mansion?

Depending on availability, we can arrange for a two-person wedding in as little as 24 hours. We need a few more days for larger weddings. Call for availability.

What about extra costs?

Weddings at the Mansion may require the rental of tents, chairs, tables, linens, china, glassware, silverware and any additional requirements that you may have separate from the specifications of your particular package.

What about evening weddings?

A minimum of 40 guests is needed to book the Inn for a Friday or Saturday evening wedding in high season. Please inquire for options if you are having your event off-season or during the week.

The inn is located in a residential neighborhood, so out of respect for our neighbors and to comply with the city's noise ordinances, we ask that all music and activities be scheduled to stop by 10:30 pm.

Dates and Rooms

Your wedding date should be booked as soon as possible, and if you need rooms they should also be blocked to insure availability. Rooms must be guaranteed with a credit card at the time your event is booked. From our experience, usually your guests will be paying for their own room, as they find it convenient to stay on site if possible. We will handle reservations with your wedding guests personally, so you will not have to deal with reservations and billing.

What time can I check-in to my room?

Rental of your room begins with at 4:00 p.m. check-in time. If you will require access to the inn prior to 4 pm for decorating or wedding preparation we suggest that you rent the inn beginning the previous evening. Check-out is at 11:00 a.m.

Can we bring wine or beer?

Yes. You bring the alcohol and we will provide the bar, bar set-up, bartender and necessary drink set-ups and soft drinks using glassware inside the mansion and upscale disposable-ware for any event in the gardens. Please inquire about additional costs. If you are an Inn guest, you may bring other alcoholic beverages into your room for personal use.

Frozen Margaritas

We have a professional smoothie machine available if you would like to have festive frozen wedding margaritas or frozen drinks for your guests. Ask about pricing. This is one of our most popular requests!

Can we bring our own music?

Yes. Please bring an IPOD, iPhone or Smart Phone to use with our stereo system. Of course, you may also use a DJ or small Band, if you wish.

Can we bring our own minister?

Yes. We have one on staff who is available in the event the bride and groom prefer not to choose one of their own.

Can we choose our bouquet color?

Yes. We generally use roses for the bouquet and you can choose your color. Occasionally, we have mixed in other flowers, such as seasonal flowers, but the basic packages include a rose bouquet and a rose boutonniere for the groom. If you choose to make your own bouquet, we will gladly recommend a florist for you.

Can children attend?

Children under the age of twelve with well-behaved parents are welcomed at the inn.

Do children count as part of the total number of guests?

Yes. However, infants who are not yet mobile are not counted. Toddlers are considered guests.

Can we have a flower girl/ring bearer?and what about rose petals, etc?

Yes. If bringing rose petals, please use pale silk, rather than real ones for the protection of the antique white pine floor. Ask the innkeeper for more information. Bubbles are always a favorite and photograph beautifully.

Can you provide a sit-down dinner *inside* the mansion itself?

The mansion's first floor public area can graciously accommodate guest lists of 18-20 for seated affairs, or **up to 40** for a comfortable cocktail-style event.

Can we bring our own cake?

Yes, you certainly can. If you are using one of our packages, it is the policy of the Park Avenue Mansion that all food and non-alcoholic beverages, with the exception of wedding cakes and favors, must be purchased from our facility.

We are not able to allow groups or individuals to bring food and/or beverages to an event, nor do we allow any non-consumed food and beverage items, of any kind, with the exception of the wedding cake, to be taken from the facility.

Deposit

A check or cash in the amount of 50% of all fees is due and payable upon receipt of a signed contract by Park Avenue Mansion, which guarantees your date. The remaining 50% is due and payable 30 days before the event. As our prices are based on cash or check payments. If paying by credit card, please add 5%.

Cancellation Policy

The 50% deposit is non-refundable should the event be cancelled at any for any reason. Cancellation ninety (90) days or less from the first day of the scheduled stay will result in forfeiture of the remaining 50% fees plus taxes.

A La Carte Venues (no packages):

Caterers do not have access to our kitchen, and must be licensed and approved by the Park Avenue Mansion. There is a charge of \$500 to use an outside caterer.

Please note that our decorations are the property of the mansion and are used only with our packages. They are not part of the site rental.

Additional charges will apply for the rental of additional tables and chairs; flowers, food & beverages (as provided by the inn or by an outside caterer); rental or use of the inn's china, glassware, silverware and linens and/or for the number of different Functions within the one event. Prices can be discussed as plans are finalized.

Standard Clean-up and Set-up Fee: \$350. Any cleaning required above the standard clean-up including but not limited to carpet, furniture and decorative bedding will be considered additional and charges will be assessed accordingly. Additional clean-up and set-up fees may be imposed if there are additional functions held on premise in addition to the ceremony and wedding reception.

Service Fees: \$150. Additional service fee may be imposed if any functions are catered events and the caterer does not have staff on premise during the event to clear plates, replenish food, make coffee and other duties that may be required that the innkeepers take care of.